



TRINIDAD CEMENT LIMITED

## NOTICE TO SHAREHOLDERS

Notice is hereby given that the **ANNUAL MEETING** of **TRINIDAD CEMENT LIMITED** for the year ended December 31, 2017 will be held at La Boucan, Trinidad Hilton and Conference Centre, Lady Young Road, Port of Spain, Trinidad on **Friday, May 25, 2018** at 5:00 p.m. for transaction of the following business:

### ORDINARY BUSINESS

1. To receive and consider the Report of the Directors and the Audited Financial Statements for the financial year ended December 31, 2017 with the Report of the Auditors thereon;
2. To elect Directors;
3. To appoint Auditors and authorise the Directors to fix their remuneration for the year ending December 31, 2018;
4. To authorise the Board of Directors to fix the remuneration of the Directors; and
5. To transact any other business that may be properly brought before the meeting.

### NOTES

#### 1. Record Date

The Directors have fixed Tuesday, April 3, 2018 as the record date for Shareholders entitled to receive notice of the Annual Meeting. Shareholders listed on the Register of Members as at the close of business on that date will be sent formal notice of the Meeting along with a proxy form, by mail. A list of such Shareholders will be available for examination by Shareholders at the registered office of the Trinidad & Tobago Central Depository, 10<sup>th</sup> Floor, Nicholas Tower, 63-65 Independence Square, Port of Spain, during usual business hours and at the Annual Meeting.

#### 2. Proxies

Members of the Company entitled to attend and vote at the Meeting are allowed to appoint one or more proxies to attend and vote instead of them. A proxy need not also be a member. Where a proxy is appointed by a corporate member, the form of proxy should be executed under seal or signed by some officer or attorney duly authorised.

To be valid, the proxy form must be completed and deposited at the registered office of the Trinidad & Tobago Central Depository, 10<sup>th</sup> Floor, Nicholas Tower, 63-65 Independence Square, Port of Spain, not less than 48 hours (excluding non-business days) before the time fixed for holding the Meeting.

#### 3. Annual Reports

Annual Reports for the year ended December 31, 2017 will be mailed to Shareholders listed on the Register of Members as at Tuesday, April 3, 2018. The Annual Report will also be available on the Company's website: [www.tclgroup.com](http://www.tclgroup.com).

BY ORDER OF THE BOARD

  
KATHRYNA BAPTISTE ASSEE  
COMPANY SECRETARY

April 3, 2018